



**ASSESSMENT**  
**OF EXEMPT BUILDING WORK**  
*1<sup>st</sup> Schedule of NZ Building Act 2004*

**THE BUILDING**

Street Address of building:

Legal Description of land where building is located:

Building Name:

Location of Building within Site / Block Number:

Area:

Current, lawfully established use:

**THE OWNER**

Name of Owner:

Contact Person:

Mailing Address:

Phone No: Landline:

Mobile:

Daytime:

After Hours:

Facsimile No:

Email Address:

Website:

**APPLICATION**

I am aware that any building work must comply with the Building Code.

I request that this notification of building work be placed on to the associated property file.

Signature:

Name:

Date:





OPOTIKI DISTRICT COUNCIL BUILDING CONSENT AUTHORITY

**ASSESSMENT**  
**OF EXEMPT BUILDING WORK**  
*1<sup>st</sup> Schedule of NZ Building Act 2004*

**DESCRIPTION OF BUILDING WORK**

Description of the building work:

Date of work undertaken / proposed to be undertaken:

Personnel who will carry out the building work: *(List names, addresses, home numbers, registration numbers)*

The following plans and / or elevations are attached to this application to exempt building work:

**OFFICE USE ONLY**

Lodgement fee: \$

Approved / Declined by:

Signature:

Date:

Application has been forwarded to any other relevant departments within Council: YES/NO

Exemption letter generated: YES/NO

All information sent to be placed on to property file: YES/NO

