



**APPLICATION**  
**FOR CODE COMPLIANCE CERTIFICATE**  
*Section 92 Building Act 2004*

CONSENT NO: BC: \_\_\_\_\_

VALUATION REFERENCE: \_\_\_\_\_

OWNER: \_\_\_\_\_

PROJECT: \_\_\_\_\_

**OWNER:** .....

**PHONE:** Day ..... A/hrs ..... Mobile .....

**EMAIL:** ..... **WEBSITE:** .....

**LOCATION:** .....

**PROJECT:** .....

The following evidence of ownership is **attached** to this application (copy of Certificate of Title, Lease, Agreement for Sale and Purchase or other documents showing full name of legal owner(s) of the building – obtain from building consent application)

**CONTACT PERSON / AGENT:** .....  
*only required if application is being made on behalf of the owner*

**MAILING ADDRESS:** .....

**PHONE:** Day ..... A/hrs ..... Mobile.....

**EMAIL:** ..... **WEBSITE:** .....

**RELATIONSHIP TO OWNER:**.....  
*(State details of authorization from the owner to make the application on the owner's behalf)*

**FIRST POINT OF CONTACT:** .....

**MAILING ADDRESS:** .....

**PHONE:** Day ..... A/hrs ..... Mobile.....

**EMAIL:** ..... **WEBSITE:** .....





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All building work to be carried out under the above building consent completed on:

..... Insert Date

The following specified systems are contained on the compliance schedule for the building and in the opinion of the personnel who installed them, are capable of performing to the performance standards set out in the building consent:

..... List specified systems

.....

.....

I request that you issue a Code Compliance Certificate for this work under Section 95 of the Building Act 2004.

The Code Compliance Certificate should be sent to:

..... State which address  
and whether owner or agent

Signature: ..... Owner/Agent on behalf of  
and with Authority of the Owner

Name: ..... Date: .....

**Attachments:** The following documents are attached to this application:

- (a) Certificates from the personnel who carried out the work
- (b) Certificates that relate to the energy work
- (c) Evidence that specified systems are capable of performing to the performance standards set out in the building consent

